

PUBLIC NOTICE

I publicly announce that, by The Rector of the University of Coimbra, Prof. Doutor Amílcar Celta Falcão Ramos Ferreira, of 2/11/2020, an international tender to fulfill one vacancy for the position of Investigator Coordinator in the scientific area of Biomedicine (Aging) is hereby open for 30 working days following the publication of the present notice in Diário da República [Official Journal of the Portuguese Republic]. The stated position will be held under a public service employment contract of unspecified duration at the Faculty of Medicine of the University of Coimbra.

This international tender shall be conducted pursuant to the Estatuto da Carreira de Investigação Científica [Career of Scientific Research Statute] in its latest version, hereinafter referred to as ECIC, as well as further applicable legislation.

I – Reference and Place of Work:

I.1. Public tender reference: P046-19-9615

I.2. Place of Work: University of Coimbra, Faculty of Medicine

I.3. Salary: corresponds to the rank and index referred in the table in Annex 3 to Decree-Law no. 408/89, of November 18, in its current version, without prejudice to legally imposed restrictions.

II - Functional content:

The functional content is that corresponding to the stipulations in article 5 paragraph 3, (a), (b) and (c) and paragraph 4, sub-paragraphs (a) and (b) of the ECIC.

III – Admission Requirements:

III.1. General requirements: Applicants shall be at least 18 years of age or older, not be inhibited to holding a job in the public sector nor forbidden to perform the intended position; applicants shall also be in good health and possess the psychological profile required for the job and shall meet the compulsory vaccination requirements.

III.2. At the time of application, applicants shall fulfill, the special admission requirements set forth in article no. 12 (1), of the ECIC.

III.3. Candidates will be admitted to submit, in the application form, a document proving that they have asked the Scientific Council of the Faculty of Medicine of the University, to consider the habilitation or aggregation they hold, such as habilitation or aggregation in an area related to the one for which it is open the present contest or the time of service provided after obtaining the doctorate and approval in public tests of habilitation or of aggregation in a scientific area as having been provided in scientific area related to the one for which the present contest is opened, in the terms of paragraph 1 (c) of article 12 of the ECIC.

III.4. Applicants, who are non-native speakers of either Portuguese or English, shall attest their proficiency at level C1 of the Common European Framework of Reference for Languages (CEFR) in, at least, one of those languages.

IV – Application:

IV.1 Submission: candidates must access and register on the electronic platform **apply.uc.pt**, to submit the application, selecting the procedure to which they intend to apply.

The documents included in the application are exclusively in digital portable document format (pdf), with the exception of the documents referred in IV.2.4. and IV.2.6., which can be delivered in other digital formats.

The application submission is carried out by completing the sections available on the Apply UC electronic platform, under “My application”.

If any of the works/papers submitted contains classified information, revealing trade or industrial secrets or literary, artistic or scientific property secrets, candidates must select that option, available on the platform for each document; otherwise, those works/papers can be freely accessed by any of the other applicants when consulting the tender records.

IV.2 Mandatory documents to be deliberated:

IV.2.1. Curriculum Vitae duly dated and signed

The Curriculum Vitae shall include a foreword with the candidate’s full professional background in higher education institutions, when applicable, with reference to category, field or scientific area, identification of the higher education institution in which the candidate has exercised functions, type and length of the contract, specifying the position and type of contract held at the time of application. The foreword shall also include a summary clearly demonstrating that the candidate specialises in the scientific area for which this tender is open.

The candidate’s Curriculum Vitae shall be structured in order to separately respond to the different items listed below in section V and respective subparagraph.

IV.2.2. Copy of qualification certificates. Candidates with qualifications obtained abroad shall make proof that their Ph.D. was recognised pursuant to Decree-Law No. 66/2018, of 16 August, under penalty of exclusion. The candidates who hold a public service employment contract with the University of Coimbra are exempt from this submission, provided that such documents are in your individual file, and must request the respective dismissal.

IV.2.3. Separate copy of the 5 to 8 of the candidate's most relevant works/papers that have contributed to the development of the scientific field for which this tender is open, and justified, in a separate document, the reasons for this choices.

IV.2.4. Copy of all works/papers mentioned in the Curriculum Vitae.

IV.2.5. Scientific project for the next 5 years, with a limit of 5 pages, related to the research lines in the scientific field for which this tender is open to which the candidate proposes to dedicate himself in the UC, obeying the following requirements: Presentation of the main problems to which the candidate intend to dedicate the future research, contextualizing them in the current state of the art in these field; Systematic and succinct description of the research strategies that the candidate proposes to adopt in order to develop his research and solve or contribute to the resolution of the problems he has mentioned; Explanation of the reasons and motivations for his choices.

IV.2.6. Any other information considered relevant by the candidate.

IV.3. All application documents above indicated in IV.2 shall be submitted in either Portuguese or English, exception made to those mentioned in IV.1.2.4 and IV.2.6, which may be submitted in a different language. If the original documents mentioned under IV.2.2 and IV.2.3 are written in a language other than Portuguese or English, candidates are required to include a version in one of those languages. Exception is made to Diplomas, when written in Latin, in which case no translation is required.

IV.4. Applications that do not comply with the instructions or that fail to meet the tender's formal requirements, pursuant to the applicable laws and to this Public Notice, shall not be accepted. In the same way, if the required documents or papers are submitted outside the established timeframe, the application shall not be accepted.

IV.5. The present tender ceases with the occupation of the position, or, when the position can not be totally occupied, due to the inexistence or insufficiency of candidates to continue this tender.

V – Selection methods and criteria:

V.1. The methods of selection of the candidate, in terms of the article 12 of the ECIC, will be the appreciation of the curriculum vitae and the appreciation of the scientific work of the candidates.

V.2. Pursuant to Article 16 (3) of the ECIC, the following factors shall be considered and weighted:

V.2.1. The quality of the scientific and technical work of the candidates, with a weighting of 45%, namely:
i) Scientific publications, taking into account the books, book chapters, articles in scientific journals and international conference proceedings of which the candidate was author or co-author, considering their

nature, the impact factor and the number of citations, the scientific / technological level and innovation, diversity and multidisciplinary, international collaboration, the importance of contributions to the advancement of the current state of knowledge and the importance of the works that were selected by the candidate as most representative, namely in what regards its contribution to the development and evolution of the scientific area for which the tender is open;

ii) Coordination and participation in scientific projects, taking into account the participation and coordination of scientific projects by the candidate, subject to competition on a competitive basis, considering the territorial scope and its dimension, the technological level and the importance of contributions and innovation and diversity;

iii) Creation and reinforcement of laboratory resources, taking into account the participation and coordination of initiatives by the candidate that resulted in the creation or reinforcement of laboratory infrastructures of an experimental and / or computational nature to support research;

iv) Stimulation of scientific activity: taking into account the capacity of coordination and leadership of research teams demonstrated by the candidate;

v) Recognition by the international scientific community, taking into account awards from scientific societies, editorial activities in scientific journals, participation in editorial bodies of scientific journals, coordination and participation in scientific event program committees, the holding of invited lectures at meetings scientific or other institutions, participation as a member of scientific societies with competitive admission and other similar distinctions.

V.2.2. Professional experience and Vocational training, with a weighting of 5 %, namely: namely as to the level and adequacy of academic degrees and titles or professional qualifications as well as the candidate's professional experience for the exercise of the functions of Coordinator researcher in the scientific area of the competition.

V.2.3. Contributions in scientific orientation activities, with a weighting of 10%, namely:

i) Monitoring and orientation of students, interns and research fellows, taking into account the guidance of doctoral students, master's students and undergraduate students, interns and research fellows;

ii) Vocational training actions, taking into account the participation and coordination of training actions directed at companies and the public sector, taking into account their nature and the results achieved;

iii) Pedagogical contents, taking into account the publications, computer applications and experimental prototypes of pedagogical scope that the candidate made or participated in the making, considering its nature and its impact on the national and international community;

iv) Teaching activity, taking into account the curricular units that the candidate coordinated and taught, considering the diversity, the pedagogical practice and the universe of the students.

V.2.4. Participation in management and organization duties, with a weighting of 10%, namely:

i) Positions held in bodies of Higher Education Institutions, taking into account their nature, duration and responsibility;

ii) Positions held in bodies of research units, taking into account their nature, duration and responsibility;

- iii) Temporary positions and tasks, namely editorial activities of international journals, evaluation in scientific programs, juries of academic exams, juries of competitions and other temporary positions or tasks that have been assigned by the competent management bodies, among others;
- iv) Other positions, namely those referred to in article 49 of the Scientific Research Career Statute (ECIC) and positions in national and international scientific organizations.

V.2.5. Active participation in the community, with a weighting of 10%, namely:

- i) Provision of services and consultancy integrated in the institutional mission, taking into account the participation in activities involving the business environment and the public sector, and considering the type of participation, the dimension, the diversity, the scientific-technological intensity and innovation;
- ii) Intellectual property, namely the authorship and co-authorship of patents, models, trademarks or industrial designs, taking into account their nature, territorial scope, scientific and technological level and the results obtained;
- iii) Participation in the preparation of legislative projects and standards, taking into account their nature, territorial coverage and technological level;
- iv) Publications for scientific and technological dissemination, taking into account articles in national magazines and conferences and other publications for scientific and technological dissemination, and taking into account their professional and social impact;
- v) Participation and coordination of scientific dissemination initiatives, taking into account their professional and social impact.

V.2.6. The quality of the scientific project in the area for which the tender is open, with a weighting of 20%.

VI – Selection process:

VI.1. After the examination and acceptance of applications, taking into account the requirements required by the ECIC, the Selection Committee begins by deciding the approval of candidates on merit, elaborating a list ordered alphabetically.

VI.2 Candidates are approved on absolute merit when the Selection Committee deems their overall CV appropriate for the available job, namely revealing merit of the scientific and technical work of the candidates, as well as the experience and professional training suitable for the position and the scientific field in question, taking into account, for this assessment, the following minimum criteria:

- a) Publication of at least forty scientific articles in journals indexed to the Web of Science - Core Collection, in the last 10 years, being mandatory that, at least, 10 of these be as corresponding author;
- b) H-index on Clarivate Analytics Web of Science not less than 20.

VI.3. An application is rejected on absolute merit if, at least one, such proposal obtains a majority of favourable votes from among the Selection Committee present at the meeting, in which case the other proposals for the same candidate will no longer be voted on. They may, however, be attached to the minutes if any member of the Selection Committee wishes to present them as justification of their vote.

To this end, each member of the Selection Committee submits applications that, in their understanding do not fill in point VI.2, justifiably, by written, deems. Each of these proposals shall then be put to vote and no abstentions are accepted.

VI.4. The final decision on each proposal, as well as the number of votes gathered by each of them, and the respective grounds, are an integral part of the minutes.

VII – Ranking and voting methods:

VII.1. After the debate on the candidates towards establishing a final deliberation about the ranking, each member of the Selection Committee will present a written document, which will be attached to the meeting minutes with their individual ranking proposal, based on the selection criteria and evaluation parameters stated in this Public Notice. Throughout the various vote rounds, each member of the Selection Committee must respect their proposed rankings.

VII.2. The first vote round is intended to select the candidate to be ranked in the first place. If a candidate obtains more than half of the votes, they shall be placed in the first position. If this is not the case, candidates with no votes shall be eliminated, as well as the candidate with the least votes, provided the latter obtained at least one vote. In the event of more than one candidate being placed in the last position with only one vote, there shall be a vote to decide whom to eliminate. In this vote round, committee members shall vote on the candidate who had the lowest score according to their individual ranking, and the candidate who obtains the most votes shall be eliminated. If a tie persists between two or more candidates, the Selection Committee Chairman shall decide which candidate should be eliminated.

After this process, the Selection Committee shall vote on the ranking of the remaining candidates. This process is repeated until one of the candidates obtains more than half of the votes for the first place.

VII.3. The candidate placed in the first position shall then be excluded from the next vote round, which shall decide the second place. This process shall be consecutively repeated until all approved candidates are ranked.

VII.4. During the voting of the Selection Committee abstentions are not allowed.

VIII – Notification of the candidates:

VIII. 1. The list of candidates admitted and excluded and the final report will be published on UC's institutional and notified to applicants by letter registered, pursuant to article 26, paragraph 5 and paragraph 3 of article 27 of the ECIC.

VIII. 2. The administrative records of the tender may be consulted by the candidates, upon previous appointment, requested by e-mail sent to the Human Resources Management Service's e-mail address: sgrh@uc.pt.

IX– Selection Committee:

According to notice no. 19833/2020, published in Diário da República, II Série, no 237, december 7th, the Selection Committee is constituted as follows:

Chairman:

Luís José Proença de Figueiredo Neves, Full Professor and Vice-Rector of the University of Coimbra

Committee members:

Dora Maria Tuna de Oliveira Brites, Investigator Coordinator of Faculty of Pharmacy of the University of Lisboa;

Joaquim Manuel Sampaio Cabral, Full Professor of Instituto Superior Técnico, Universidade Técnica de Lisboa;

Miguel Augusto Rico Botas Castanho, Full Professor of Faculty of Medicine of the University of Lisbon;

António Francisco Rosa Gomes Ambrósio, Investigator Coordinator of Faculty of Medicine of the University of Coimbra;

João José Oliveira Malva, Investigator Coordinator of Faculty of Medicine of the University of Coimbra.

This Public Notice will be published in Portuguese in Diário da República, 2nd Series, and on the website Bolsa de Emprego Público (Governmental Public Employment Portal), as well as in both Portuguese and English at Apply UC (apply.uc.pt) and on the pan-European Researcher's Mobility Portal (<http://www.eracareers.pt/>).

Pursuant to subparagraph h) of Article 9 of the Portuguese Constitution, the Public Administration, as employer, actively promotes a policy of equal opportunities between men and women in access to employment and professional development, and takes action to prevent each and every kind of discrimination.

University of Coimbra, February 1, 2021,

The Chairman, *Prof. Doutor Luís Figueiredo Neves*